

Part D- Privacy Agreement and Release

All students **must** have a signed Privacy Agreement and Release to complete their registration.

Pia Bouman School for Ballet and Creative Movement Privacy Policy (*excerpt/summary*):

The Privacy Policy of the school states that all personal records on individual students shall be kept in a safe and secure location and shall be used for school purposes only. The School does not sell or rent its mailing lists to any other organizations.

Information about any student of parent of the school from Parts A, B or C of this form may be used on or off-site for school business only, such as, part of the school database and mailing lists, at the Reception Desk, on a list posted on the bulletin board, on a class list given to a volunteer as part of a telephone tree, as part of a contact list when students are performing off-site.

Information on students who have been in the school for 3 years or longer will be kept in the school’s database and archives and their names retained on an alumni list up their withdrawal or graduation. Information on students who are part of the school less than 3 years will be retained and used on our mailing list for one year only. Student examination and performance history will be retained for archival purposes on this form only and will be available to the student upon request. Please see Part D on the reverse side for information that will be stored. Students and parents may review and change personal information or request removal from the school’s mailing list at any time by informing the School Administrator in writing.

Photographs may be taken as a courtesy to parents or for our archives during a performance or other public events and may be available for purchase by parents and students of the school only. Photographs used for publicity purposes, such as the school website or brochures, will be with verbal or written consent of the parent, guardian, or student if over 18 years of age.

Copies of the policy are also available on the School’s website or from the Administrator.

I/we have read and understand the privacy policy of the School. I/we agree to the use, release and storage of our personal information as described above.

_____, ____/____/____
Signature and Date

_____, ____/____/____
Signature and Date